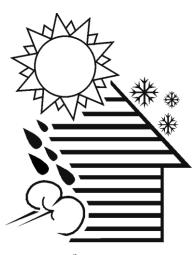


DIVISION OF COUNTY OPERATIONS OFFICE OF COMMUNITY SERVICES



Weatherization Works

WEATHERIZATION ASSISTANCE PROGRAM

2010-2011 STATE PLAN

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PART I ANNUAL FILE

OVERVIEW

A. Background

Arkansas Department of Human Services, Division of County Operations, Office of Community Services (DHS) will administer the Low-Income Weatherization Assistance Program in compliance with Title IV, Energy Conservation and Production Act, as amended. DHS will administer the weatherization program in compliance with the applicable law, including regulations contained in 10 CFR Part 440 (issued February 1, 2002), and other procedures applicable to this regulation as the United States Department of Energy may prescribe for the administration of financial assistance. The plan is for a two year period, fiscal year 2009 through fiscal year 2010. The plan will be amended in fiscal year 2010 to include the 2010 allocation of funds.

DHS will monitor subgrantee performance in an effort to increase production of weatherized units. Quarterly production reports and leveraging reports will be submitted to DOE on time.

All units weatherized using funds from DOE will comply with all requirements for a completed unit and will be reported to DOE.

The primary purpose of the weatherization program is to conserve energy. The only health and safety measures installed with DOE funds will be "energy–related" health and safety measures. The state ensures that it will comply with the DOE "prudent use" policy for health and safety funds.

B. General Funding

The federally appropriated DOE funds and the LIHEAP funds are included in the plan for DOE approval. The DOE allocation is \$1,622,103 and the HEAP allocation is \$3,380,534. A total of \$550,000 from LIHEAP funds will be dedicated to capital intensive efficiency measures.

C. Adjusted Average

The adjusted average of \$6,500 will be in use for program year 2010.

D. Funds for Administrative Purposes

The state uses 5% for administration. The subgrantees receiving less than \$350,000 will be allowed to use 10% for administration.

E. Leveraged Resources

The local agencies will use DOE resources to leverage with the Arkansas Weatherization Program.

F. Training and Technical Assistance

The state will use the DOE T/TA funds to provide training and technical assistance to subgrantees and to monitor subgrantees.

G. Application Package

The state will comply with E-Gov requirements as prescribed by DOE.

The Master file has been eliminated from the plan. The state, however, will keep relevant information on file.

The state does not use funds for Low-Cost/No-Cost. The state will use the MHEA and NEAT energy audits. These plans are kept on file but are not included in this plan.

The 2009 plan is being amended to include the 2010 allocation of funds.

The state will revise the budget to include carryover prior to June 30.

The source of labor is no longer required to be reported.

The Congressional Districts served by the various subgrantees are included in this plan. However, a breakdown of the percentage of funds going to the various districts is no longer required.

The production, as required by DOE, is included in this plan. There are no downsizing efforts this program year.

The potential energy savings are included in this plan.

The Training and Technical Assistance Plan and the Monitoring Plan are combined into one plan. A house may be re-weatherized if it was previously weatherized prior to September 30, 1994.

The annual application includes both DOE and LIHEAP funds. The weatherization program is exempt from the Davis-Bacon Act (wage rate requirements).

Subgrantees use DOE funds for leveraging purposes with the Arkansas Weatherization Program. Electric base load measures are included in the NEAT/MHEA Audits.

A list of PAC members is included in this plan.

A transcript is included in this plan. The state requires subgrantees and contractors to maintain adequate liability insurance and pollution occurrence insurance.

H. Public Hearing

The state conducts a public hearing in compliance with DOE requirements.

I. Training and Technical Assistance Plan

The Training and Technical Assistance Plan is combined with the Monitoring Plan.

J. Client Education

The state provides client information and material at the time of weatherization.

K. Program Evaluation

DOE published a national evaluation of weatherization in 1993. Implementation of the new national evaluation has been suspended by the Office of Energy Efficiency and Renewable Energy (EERE). EERE has commissioned a strategic evaluation of the program to access a variety of program structures and options for program development.

L. Grantee Program Oversight

The state will monitor each subgrantee at least one time annually and monitor at least 10% of the units and files. In most instances, the state will monitor twice annually and monitor 10% of the files and units.

M. Energy Audit Criteria

The state will use the MHEA and the NEAT energy audits.

N. Health and Safety

The Health and Safety Plan is included in the Master File and is not included in this Annual File. The plan has been amended to include DOE requirements regarding mold and mildew.

O. Vehicle Purchases

The state will allow vehicle purchases with an acquisition price of \$5,000 or more to be spread over the entire life of the vehicle and the number of homes served during that period.

P. Policy Advisory Council

The state will maintain the Policy Advisory Council instead of using a State Council.

Q. Reporting Requirements

The state will comply with the financial and program reporting requirements of DOE.

R. Reporting DOE Completed Units

The state will report all units to DOE that contain DOE funds. All units weatherized with DOE funds will comply with the DOE definition of a completed unit.

S. Financial Audits

Subgrantees may budget financial audit cost as a separate budget category.

T. Newly Legalized Aliens

The Immigration and Nationality Act made certain aliens legalized under the Immigration and Control Act of 1986 temporarily ineligible for weatherization assistance. The provisions of this law have expired. The only potential implications are those cases that were open while this law was in effect. Local agencies that are charitable and nonprofit are exempt from implementing new status verification requirements for

nonqualified aliens. However, local government agencies must conduct status verification when serving nonqualified aliens.

U. Multi-Family Eligibility

A multifamily building may be weatherized if two-thirds of the units are eligible. Certain multifamily buildings with significant energy efficiency improvements or leverage resources require only one-half of the units to be eligible. A building containing two or four units may be weatherized if one-half of the units are eligible. A nonqualified alien could be the recipient of weatherization services as part of the two-thirds or one-half rule.

V. Recovered Materials

Each subgrantee has a policy and procedure for using insulation composed of the highest percentage of recovered materials practical.

W. Rental Requirements

There are no changes in rental procedures.

X. Income Eligibility

The state will use 200 percent of poverty as the income eligibility level.

Y. Fuel Switching

DOE does not permit the general practice of fuel switching when replacing furnace and appliances.

GRANT APPLICATION STANDARD FORM 424

OMB APPROVAT. NO. 0348-0043

APPLICATION FOR		2. DATE SUBMITTED			OMB APPROVAL NO. 0348-0043	
FEDERAL ASSISTANC	Œ					
1. TYPE OF		3. DATE RECEIVED	BY STA	TE		
SUBMISSION:	Pre-	January 6,	2010-	_		
Application	application	AR100106-01				
☐ Construction		4. DATE RECEIVED BY FE		ERAL AGENCY		
☑ Non-Construction	Construction	Applicant Identi				
	□ Non-					
5. APPLICANT INE	Construction					
Legal Name:	Olduli i Olv		Organizational Unit: Office of Community Services			
			Depart			
Arkansas S			1	Services		
Organizational DU 024720901	JNS:		Divisi	on: Operations		
Address:					number o	of person to be contacted on
P.O. Box 1437/Slo	ot S330					lication (give area code)
Street:			Prefix	:		
700 Main Street			Mr.			
Tho City:				Name:		
Little Rock			E. Last N	· · · · · · · · · · · · · · · · · · ·		
County: Pulaski			Green	rame:		
State:	Zip Code:		Suffix	::		
Arkansas	72203					
Country: United States			Email:			
	TIFICATION NUMBER (EI	N):		green@arkansa Number (give a		
O. BIH BOTBIC IBBIC	TITION NOTIBER (EI	•	code)	rumber (grve t	arca	
	71-0422536		(501) 682-8715			
8. TYPE OF APPLI	CATION:		7. TYPE OF APPLICANT: (See back of form for Application Types) A			
☐ New	_	Revision	Types)	A		
	er appropriate letter n for description of					
(bee back of form	. Tor debeliperon or	1000010.7				
Other (specify)			Other (specify)			
			Other (Specify)			
			9. NAM	E OF FEDERAL A	AGENCY:	
10 03 53 7 00 00 55		11100 11110000		DEPARTMENT OF		
10 CATALOG OF FEL	DERAL DOMESTIC ASSIST	ANCE NUMBER:	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:			
	81-042		Weatherization Assistance Program - The program provides			
	rogram): Title IV, P	art A, P.L. 94-			for the	e homes of low-income elderly
385 12. AREAS AFFECT	TED BY PROJECT (Citie	- C	and di	sabled.		
States, etc): Sta		s, counties,				
13. PROPOSED PRO			14. CONGRESSIONAL DISTRICTS OF:			
Start Date:	Ending Da	te:		licant		
04/01/10 15. ESTIMATED FUN	03/31/11		Second		CIID TE CE	TO REVIEW BY STATE EXECUTIVE
13. ESTIMATED FOR	NDING:			12372 PROCESS		TO REVIEW BY STATE EXECUTIVE
a. Federal	\$1,622,103.00		a. Yes	M THIS P	REAPPLE	CATION/APPLICATION WAS MADE
b. Applicant	\$		■ A. Yes ■ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR			
c. State	\$		REVIEW ON			
d. Local \$ e. Other (HEAP) \$3,380,534.00			b. No	□ ppoct	DATE:	
40,000,001100			b. No PROGRAM IS NOT COVERED BY E. O. 12372 OR PROGRAM HAS NOT BEEN SELECTED BY			
			STATE	FOR REVIEW		
f. Program	\$			17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? Yes If "Yes" attach an explanation. X No		
Income \$5,002,637.00			∣⊔ ^{res}	II Tes atta	acii an 6	explanation. X No
		BELIEF, ALL DATA	IN THIS	APPLICATION/P	REAPPLI(CATION ARE TRUE AND CORRECT.
THE DOCUMENT HAS	BEEN DULY AUTHORIZED	BY THE GOVERNING				HE APPLICANT WILL COMPLY WITH
	JRANCES IF THE ASSIST	ANCE IS AWARDED.				
a. Authorized Rep	resentative First Name			Middle Name		
Mr.	Thomas			E.		
Last Name	•			Suffix		
Green				- F 1 1	27	(alan and a
b. Title				c. Telephone	Number	(give area code)

Director (501) 682-8715

STATE CLEARINGHOUSE APPLICATION SUPPLEMENT

1.	IF THIS IS A "NOTIFICATION OF INTENT" TO APPLY OR A PREAPPLICATION, PLEASE CHECK THIS BOX □ AND INDICATE GRANT I.D. ASSIGNED. GRANT I.DX(8)
2.	IF THIS IS AN ACTUAL GRANT APPLICATION, PLEASE CHECK THIS BOX ☑, AND INDICATE GRANT I.D. ASSIGNED. Grant I. D. DCO-11050875 X(8) *NOTE: IF A NOTIFICATION OF INTENT OR PREAPPLICATION HAS BEEN PREVIOUSLY SUBMITTED, USE THAT I.D. TO COMPLETE ITEM 2 AND INDICATE SAI# THAT WAS ASSIGNED TO THE NOI OR PREAPP. SAI# AR 100106-012 X(8)
3.	IF THIS IS AN APPLICATION FOR SUPPLEMENTAL FUNDS OR IS A REVISION, PLEASE INDICATE ORIGINAL GRANT I.D. AND SAI# TO WHICH IT APPLIES. GRANT I.DX(8) SAI#X(8)
4.	GRANT YEAR <u>2010-2011</u> XX
5.	GRANT START DATE 04 / 01 / 10 GRANT END DATE 03 / 31 / 11 (mo/day/yr)
6.	APPLICANT (AGENCY) CODE 710H X(7) (see Applicant Code List)
7.	GRANTOR CODE DOE X(5) (see Grantor Code List)
8.	ORGANIZATION UNIT Department of Energy
9.	FUNDING PERCENTAGE REQUIREMENTS: FEDERAL_100% STATE% OTHER%
10.	TYPE OF ASSISTANCE (A THROUGH P)(see instructions on back)
11.	METHOD OF FUNDING 3
	1. ADVANCE BY TREASURY CHECK 2. REIMBURSEMENT BY TREASURY CHECK 3. ADVANCE BY LETTER OF CREDIT 4. REIMBURSEMENT BY LETTER OF CREDIT
12.	FEDERAL FUNDS FOR THIS GRANT WILL BE RECEIVED DIRECTLY FROM (CHECK ONE) ☑ A FEDERAL AGENCY □ ANOTHER STATE AGENCY □ OTHER SOURCE
	**If a source is OTHER please specify

14.	14. IF YES, IS THE RATE BEING APPLIED TO THIS PROJECT? □YES □ NO					
15.	A. DIRECT COST BASE	B. INDIRECT COST RATE	C. INDIRECT COSTS CLAIMED*			
	\$	%	\$			
D. E.	XPLANATION*					
		ASSISTANT DIRECTOR_				
			Signature			
		AGENCY	Office of Community Services			
		DATE				

YES

DO YOU HAVE AN INDIRECT COST RATE?

13.

⊠ NO

SUPPLEMENTARY GRANT INFORMATION

APPLICANT: Office of Community Services

PROJECT DURATION:

Post Office Box 1437/S330

Little Rock, Arkansas 72203-1437 04/01/10 - 03/31/11

Name of Funding Agency: Department of Energy

Part I: <u>Project Description:</u> Briefly describe the purpose of the grant, the work to be done and the projected accomplishments:

The Weatherization Assistance Program for Low-Income Persons will weatherize 163 units for the low-income families in fiscal year 2010. The same number is planned for fiscal year 2011.

Part II: **Budgetary Information:**

	<u>Applicant</u>	<u>Federal</u>	State Local Other (Specify)	<u>Total</u>
Personal Services Supplies and Materials Travel Capital Outlay Consultants Services Other Total	\$	\$\frac{173,730}{40,500} \frac{25,000}{0} \frac{0}{1,302,617} \frac{1,541,847}{0}	\$	$\begin{array}{r} \$ \underline{173,730} \\ \underline{40,500} \\ \underline{25,000} \\ \underline{0} \\ \underline{0} \\ \underline{1,302,617} \\ \underline{1,541,847} \end{array}$
Indirect Cost (%) Total Support	\$	<u>80,256</u> \$ <u>1,622,103</u>	\$	_ <u>80,256</u> \$ <u>1,622,103</u>

Indicate 0	ther		
Services:			

Indicate "In-Kind" support by an (*) next to amount.

If the project is for more than one year, you should submit a separate budget for each applicable year.

BUDGET

Budget Information – Non Construction

OMB Approval No.0348-0044

0 (1 0 1 10		iorination – Non Co	7.10th digition			OMB Approval No.0348-
Section A – Budget Summary	Catalog of Foderal Demostic	Fatharata d I ba al	bliggted Funds		New or Revised Budget	
Grant Program Function	Catalog of Federal Domestic Assistance Number	Estimated Uno		Fadaral T		Total
or Activity (a)	Assistance Number (b)	Federal (c)	Non-Federal (d)	Federal (e)	Non-federal (f)	Total (g)
1. DOE	81.042		, ,	\$1,622,103	.,	\$ 1,622,103
2.		1,888,7901				1,888,790
3.						
4.						
5. Totals				\$1,622,103		\$ 3,510,893
Section B – Budget Categories		G	Frant Program, Function or Activity	V		Total
6. Object Class Categories		(1) Grantee	(2) Subgrantee	(3) Grantee T&TA	(4) Subgrantee T&TA	(5)
		Administration	Administration		()	
a. Personnel		\$ 18,666		\$ 114,336		\$133,002
b. Fringe Benefits		4,182		36,546		40,728
c. Travel		5,000		20,000		25,000
d. Equipment		3,040		10,000		13,040
e. Supplies		2,500		25,000		27,500
f. Contractual		0	162,208	25,000		187,208
g. Construction		0		0		0
h. Other		7,500		24,422		31,922
i. Total Direct Charges (sum of 6a-6h)		40,898	162,208	255,304		458,400
j. Indirect Charges		40,216		65,000		105,216
k. Totals (sum of 6i and 6j)		\$81,104	162,208	320,304		563,616
7. Program Income						

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Budget Information – Non Construction Programs

OMB Approval No.0348-0044

Section A – Budget Summary						OIVIB Approval No.0348-
Grant Program Function C	Catalog of Federal Domestic	Estimated Uno	bligated Funds		New or Revised Budget	
or Activity	Assistance Number	Federal	Non-Federal	Federal	Non-federal	Total
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.		, ,	, ,			
2.						
3.						
4.						
5. Totals						
Section B – Budget Categories						
<u> </u>		G	rant Program, Function or Activit	ty		Total
6. Object Class Categories		(1) Program Operations	(2) Health and Safety	(3) Vehicles and Equipment	(4) Liability Insurance	(5)
a. Personnel						
b. Fringe Benefits						
c. Travel						
d. Equipment						
e. Supplies						
f. Contractual		868,487	150,000		25,000	1,033,487
g. Construction						
h. Other						
i. Total Direct Charges (sum of 6a-6h)		868,487	150,000		25,000	1,033,487
j. Indirect Charges						
k. Totals (sum of 6i and 6j)		868,847	150,000		25,000	1,033,487
7. Dragram Income						
7. Program Income						

Budget Information – Non Construction Programs

OMB Approval No.0348-0044

Ocation A. Book 40						OMB Approval No.0348-004
Section A – Budget Summary Grant Program Function	Catalog of Federal Domestic	Estimated Una	bligated Funds	<u> </u>	New or Revised Budget	
or Activity	Assistance Number	Federal	Non-Federal	Federal	Non-federal	Total
(a)	(b)	(C)	(d)	(e)	(f)	(g)
1.		,,			, ,	
2.						
3.						
4.						
5. Totals						
Section B – Budget Categories						
	<u> </u>		Grant Program, Function or Activit			Total
6. Object Class Categories		(1) Leveraging	(2) Financial Audits	(3)	(4)	(5)
a. Personnel						•
b. Fringe Benefits						
c. Travel						
d. Equipment						
e. Supplies						
f. Contractual		0	25,000			25,000
g. Construction						
h. Other						
i. Total Direct Charges (sum of 6a-6h)		0	25,000			25,000
j. Indirect Charges						
k. Totals (sum of 6i and 6j)		0	25,000			25,000
7. Dragram Income						
7. Program Income						

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2010 DOE ALLOCATION

AGENCY	UNITS	PS & M	ADMINISTRATION	TOTAL
BRAD	5	\$ 33,782	\$ 5,177	\$ 38,958
CADC	31	200,000	30,660	230,731
CAPCA	8	49,892	7,646	57,537
CRDC	19	124,167	19,028	143,195
C-SCDC	7	44,196	6,773	50,969
CSO	4	22,956	3,518	26,474
MCAEOC	4	22,510	3,450	25,959
M-DCS	7	48,741	7,469	56,211
NADC	8	54,780	8,395	63,175
ОНС	13	86,284	13,223	99,507
OOI	10	67,227	10,302	77,530
PB-JCEOC	10	66,387	10,174	76,561
SEACAC	9	57,033	8,740	65,773
SWADC	12	77,255	11,839	89,094
UHDC	16	103,204	15,816	119,020
		,		
TOTAL	163	\$1,058,484	\$162,216	\$1,220,694

^{*}This formula incorporates \$6,500 maximum average.

2010 LIHEAP ALLOCATIONS

AGENCY	UNITS	PS & M	ADMINISTRATION	TOTAL
BRAD	11	\$ 71,664	\$ 5,394	\$77,059
CADC	65	424,432	31,949	456,380
CAPCA	16	105,841	7,967	113,808
CRDC	41	263,408	19,828	283,236
C-SCDC	14	93,758	7,058	100,815
CSO	7	48,700	3,666	52,366
MCAEOC	7	47,752	3,595	51,347
M-DCS	16	103,400	7,783	111,183
NADC	18	116,210	8,748	124,958
ОНС	28	183,045	13,779	196,823
OOI	22	142,617	10,735	153,353
PB-JCEOC	22	140,834	10,601	151,435
SEACAC	19	120,991	9,108	130,098
SWADC	25	163,889	12,337	176,225
UHDC	34	218,939	16,480	235,419
TOTAL	345	\$2,245,480	\$ 169,028	\$ 2,414,507

^{*}This formula incorporates \$6,500 maximum average.

Pollution Occurrence Insurance \$62,000 Leveraging \$65,000 State Administration \$169,027 Sub grantee Administration \$169,027 Client Education \$20,000

2010 CAPITAL INTENSIVE EFFICIENCY ALLOCATION

AGENCY	TOTAL FUNDING
BRAD	17,553
CADC	103,959
CAPCA	25,924
CRDC	64,518
CSCDC	22,965
CSO	11,928
MCAEOC	11,696
MDCS	25,326
NADC	28,464
OHC	44,834
OOI	34,932
PBJCEOC	34,495
SEACAC	29,635
SWADC	40,142
UHDC	53,626
TOTAL	\$ 550,000

2010 T&TA ALLOCATION

AGENCY	TOTAL FUNDING	
BRAD	\$ 786	
CADC	4,725	
CAPCA	1,178	
CRDC	2,933	
CSCDC	1,044	
CSO	542	
MCAEOC	532	
MDCS	1,151	
NADC	1,294	
OHC	2,038	
OOI	1,588	
PBJCEOC	1,568	
SEACAC	1,347	
SWADC	1,825	
UHDC	2,438	
TOTAL	\$25,000	

ALLOCATION FORMULA

ACENCY	HDD, CDD	PERCENT	DOMEDIA.	AVERAGE HDD+CDD
AGENCY	HDD+CDD	HDD+CDD	POVERTY%	AND POVERTY
BRAD	16168	4.2122	2.1709	3.1915
CADC	59459	15.4906	22.3127	18.9016
CAPCA	15365	4.003	5.4241	4.7135
CRDC	41971	10.9345	12.5268	11.7306
CSCDC	10699	2.7873	5.5636	4.1754
CSO	4934	1.2849	3.0514	2.1688
MCAEOC	5368	1.3997	2.854	2.1266
MDCS	20438	5.3246	3.885	4.6048
NADC	27098	7.0597	3.291	5.1753
ОНС	21753	5.6672	10.6363	8.1517
OOI	32274	8.4082	4.2944	6.3513
PBJCEOC	24872	6.4798	6.064	6.2719
SEACAC	23727	6.1815	4.5949	5.3882
SWADC	33904	8.8329	5.7643	7.2986
UHDC	45807	11.9339	7.5666	9.7502
TOTAL	383837	100	100	100

U.S. DEPARTMENT OF ENERGY

(10/01)

BUDGET EXPLANATION FOR FORMULA GRANTS

Provide detailed information to support each Cost Category using this form. Cost breakdown estimates may be entered on this form or attach a breakdown of costs using your own format as Attachment A.

- **1.** <u>PERSONNEL</u> Prime Applicant only (all other participant costs must be listed on 6. below and form DOE F 4600.4. Section B. Line 6.f. Contracts and Sub Grants.
 - a. Identify, by title, each position to be supported under the proposed award.

Weatherization Program Administrator Weatherization Training Coordinator Grants Coordinator

b. Briefly specify the duties of professionals to be compensated under this project.

<u>Weatherization Program Administrator</u> supervises staff, develops annual grant, develops grant guidance, provides technical assistance to subgrantees, reviews subgrantee contracts.

<u>Weatherization Grants Analyst (Training Coordinator)</u> develops training packages, provides hands-on training, develops training plan, reviews subgrantees for compliance with policies/procedures.

Grants Analyst monitors performance of weatherization subgrantees.

2. FRINGE BENEFITS -

- Are the fringe cost rates approved by a Federal Agency? If so, identify the agency and date of latest rate agreement or audit below, and include a copy of the rate agreement.
 No
- b. If above does not apply, indicate the basis for computation of rates, including the types of benefits to be provided, the rate(s) used, and the cost base for each rate. You may provide the information below or provide the calculations as an attachment.

Position/Person	<u>Time</u>	<u>X</u>	Rate =	Total
Weatherization Program Administrator	50%		\$18,666	\$18,666
Weatherization Grants Analyst	50%		\$29,378	\$29,378
Grants Analyst	100%		\$42,369	\$42,369
Grants Analyst	100%		\$38,600	\$38,600

Grant Analyst	100%	\$34,000	\$34,000
Orani Anarysi	100/0	Ψ2 1 ,000	JJ-1.000

		WX. Program Administrator	WX. Training Analyst	(3) Grants Analyst
FICA Match	7.650%	\$ 4,858	\$ 4,415	\$ 8,523
Retirement	10.000%	6,350	-0-	11,140
Unemployment	.089%	57	51	100
Tax				
Workers Comp	2.000%	1,270	1,154	2,228
Insurance	\$285 per			
	employee x 12	3,420	3,420	10,260
	months			
Sub-Total		\$15,955	\$ 9,040	\$32,251
TOTAL		,	. ,	=57,246

- **3. TRAVEL** Identify total Foreign and Domestic Travel as separate items.
 - a. Indicate the purpose(s) of proposed travel.
 - (1) One trip to the Weatherization Conference for five people.
 - (2) At least two trips to each of 15 subgrantees for the purpose of monitoring and providing technical assistance.
 - b. Specify the basis for computation of travel expenses (e.g., current airline ticket quotes, past trips of a similar nature, federal government or organization travel policy, etc.).
 - (1) Admin. \$5,000 Weatherization Conference
 - (2) T/TA \$20,000 In-State Travel
 - (3) Admin. \$ 2,500 NASCSP Conference
- **4.** <u>EQUIPMENT</u> as defined in 10 CFR 600.202. Definitions can be found at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html.
 - a. Provide the basis for the equipment cost estimates (e.g., vendor quotes, prior purchases of similar or like items, etc.).

Prior purchases $$1,250 \times 2 = $2,500 \text{ (Adm.)}$ Vendor quote $450 \times 3 = $1,350 \text{ (T/TA)}$ Cost estimate $1,050 \times 3 = $3,150 \text{ (T/TA)}$ Vendor quote $6,000 \times 1 = $6,000 \text{ (Adm.)}$

b. Briefly justify the need for items of equipment to be purchased.

Weatherization staff needs new computers;

Weatherization staff needs digital cameras;

Weatherization staff needs carbon monoxide detectors;

Cost to repair Niton Analyzer.

- **5.** <u>MATERIALS AND SUPPLIES</u> as defined in 10 CFR 600.202. Definitions at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html.
 - a. Provide the basis for the materials and supplies cost estimates (e.g., vendor quotes, prior purchases of similar or like items, etc.).
 - b. Briefly justify the need for items of material to be purchased.
 - T & TA \$10,000 for office purchases for stationary and other office supplies
 - Admin \$17,500 for office purchases for stationary and other office supplies
- **6.** <u>CONTRACTS AND SUBGRANTS</u> All other participant costs including subcontractor, sub-grants, and consultants.

Provide the information below for new proposed sub recipients and subcontractors. For ongoing subcontractors and sub recipients, if this information is provided elsewhere in the application, it does not have to be restated here, but please indicate the document and page numbers where it can be found.

Information is provided elsewhere in the application.

* For example—Competitive, Historical, Quote, Catalog

- 7. OTHER DIRECT COSTS Include all direct costs not included in above categories.
 - a. Provide the basis for the cost estimates (e.g., vendor quotes, prior purchases of similar or like items, etc.).
 - Admin Costs are for telephone service charge, credit card purchases and subscriptions, publications and books and for audit costs \$4,000.
 - T/TA Costs are for freight expenses, printing, advertisements, equipment maintenance, rent of copier, office space rent, telephone, credit card purchases, and subscriptions \$3,500.
 - b. Briefly justify the need for items to be purchased.

 These expenses are based on prior year experience.

8. <u>INDIRECT COSTS</u> -

a. Are the indirect cost rates approved by a Federal Agency? If so, identify the agency and date of latest rate agreement or audit below, and include a copy of the rate agreement.

A cost allocation is used and is updated annually.

Community Services Administration 420509 HG1X00XX

		Quarter	Quarter	Quarter	Quarter
		Ending	Ending	Ending	Ending
Code	Program	12/31/09	09/30/09	06/30/09	03/31/09
	Lead Based Paint				
FK					
F5	HEAP	27.27	27.27	33.34	33.33
F8	Weatherization	36.37	36.36	33.33	33.34
F9	CSBG	36.36	36.37	33.33	33.33
	TOTAL	100	100	100	100

b. If a above does not apply, indicate the basis for computation of rates, including the types of benefits to be provided, the rate(s) used, and the cost base for each rate. You may provide the information below or provide the calculations as an attachment.

* These fields are optional.

SUBGRANTEES

OMB Control No	
Expires	

Grant #: <u>841</u> Amendment:	State: AR Program Year: 2010-2011	
Name: Black River Area Development Corpora	hation Phone: (870) 892-5219	-
Address 1: <u>1403 Hospital Drive</u>	*Contact: Jim Jansen, Executive Director_	
Address 2:	*Fax:(870) 892-0707	
City: Pocahontas	State: <u>AR</u> Zip Code: <u>72455</u>	
*Email: jjansen@bradcorp.org		
Tentative allocation: \$38,958 Planned units: 5 Type of organization: 501(c) (3) Sources of Labor: DOE * These fields are optional.	Counties served: Clay Lawrence Randolph	Congressional Districts: 1
-	il Phone: (501) 315-1121	_
Address 1: 722 Gaunt Street	• •	
Address 2: P.O. 580	*Fax: _(501) 778-9120_	_
City: <u>Benton</u>	State: <u>AR</u> Zip Code:	72018_
*Email: <u>lcogburn@cadc.cc</u>		
Tentative allocation: \$230,731 Planned units: 31 Type of organization: 501(c)(3) Sources of Labor: DOE * These fields are optional.	Counties served: Calhoun, Clark, Columbia, Dallas, Hot Spring, Lonoke, Montgomery, Ouachita, Pike, Pulaski, Saline, Union	Congressional Districts: 1, 2, 4,
-	Arkansas, Inc. Phone:(501) 329-3891 *Contact: _Phyliss Fry, Executive Director	
Address 2:	*Fax: (501) 329-8642	
	State: <u>AR</u> Zip Code: <u>7203</u>	 34
*Email: phyliss@capcainc.org		_
Tentative allocation: \$57,537 Planned units: 8 Type of organization: 501 (c)(3) Sources of Labor: DOE	Counties served: Cleburne Faulkner White	Congressional Districts: 1 2,

OMB Control No	
Expires	

Grant #: 841_ Amendment:	State: AR Progr	ram Year: 2010-2011
Name: Crowley's Ridge Development Council	Phone: <u>(870)</u> 802-7100	
Address 1: _2401 Fox Meadow Lane	*Contact: Loyd Price, Exec. Dir	
Address 2: P.O. 16720	*Fax: _(870) 935-0291	
City: Jonesboro	State: <u>AR</u> Zip Code: <u>72403</u>	
*Email: <u>lprice@crdcnea.com</u>		
Tentative allocation: \$143,195 Planned units: 19 Type of organization: 501(c) (3) Sources of Labor: DOE * These fields are optional.	Counties served: Craighead, Crittenden Cross, Greene Jackson, Poinsett St. Francis, Woodruff	Congressional Districts:
	*Contact: Mark Whitmer, Executive Director	
Address 2: P.O. 4069		
City: Fort Smith	State: <u>AR</u> Zip Code: <u>72914</u>	
*Email: mwhitmer@cscdccaa.org		
Tentative allocation: \$50,969 Planned units: 7 Type of organization: 501 (c)(3) Sources of Labor: DOE * These fields are optional.	Counties served: , Crawford Sebastian	Congressional Districts: 3,
Name: Community Services Office, Inc.	Phone:(501) 624-5724	
Address 1: 600 West Grand	*Contact: <u>Leon Massey, Executive Director</u>	
Address 2:P.O. Box 1175	*Fax: _(501) 624-1645	
City:Hot Springs	State: <u>AR</u> Zip Code:71902	
*Email: <u>lemass@csohs.org</u>		
Tentative allocation: \$26,474 Planned units: 4 Type of organization: 501 (c)(3) Sources of Labor: DOE	Counties served: Garland	Congressional Districts: 4

 $[\]ast$ These fields are optional .

OMB Control No
Expires

Grant #: <u>841</u> Amendment: Sta	ate: AR Program Year: 2010-2011	
Name: Mississippi County, Arkansas Economic Opp	portunity Commission, Inc. Phone: (870) 776-1054	
Address 1: <u>1400 North Division</u>	*Contact: Samuel Scruggs, Executive Director	
Address 2: P.O. Box Drawer 1289	*Fax:(870) 776-1875	
City: Blytheville	State: <u>AR</u> Zip Code: <u>72316</u>	
*Email: sam.scruggs@sbcglobal.net		
Tentative allocation: \$25,959 Planned units: 4 Type of organization: 501(c) (3) Sources of Labor: DOE * These fields are optional.	Counties served: Mississippi	Congressional Districts:
Name: Mid-Delta Community Services, Inc. Address 1: 610 Biscoe Street		
Address 2: P.O. Drawer 745	*Fax: _(<u>870) 338-6406</u>	_
City: Helena	State: <u>AR</u> Zip Code:	72342_
*Email: mmstaub@cox-internet.com		
Tentative allocation: \$56,211 Planned units: 7 Type of organization: 501 (c)(3) Sources of Labor: DOE * These fields are optional.	Counties served: Lee Monroe Phillips Prairie	Congressional Districts: 1
Name: Northcentral Arkansas Development Council	, Inc. Phone: (870) 793-5765	
Address 1: 550 9th Street	*Contact: _Larry Goodwin, Executive Director_	
Address 2: P.O. Box 3349	*Fax: _(870) 793-2167	
City: Batesville	State: <u>AR</u> Zip Code: <u>7250</u>	3
*Email: nadc larry@yahoo.com (underscore between	en nade and larry)	
Tentative allocation: \$63,175 Planned units: 8 Type of organization: 501 (c)(3) Sources of Labor: DOE	Counties served: Fulton Independence Izard Sharp Stone	Congressional Districts:

^{*} These fields are optional.

OMB Control No	_
Expires	

Grant #: <u>841</u> Amo	endment: S	State: AR Program Year: 2010-2011	_			
Name: Office of Human Co	oncern, Inc	Phone: _(479) 636-7301				
Address 1: <u>506 East Spruce Street</u> *Contact: <u>Al West, Executive Director</u>						
Address 2: <u>P.O. Box 778</u>		*Fax: <u>(479) 636-7312</u>				
City: Rogers		State: <u>AR</u> Zip Code: <u>72757</u>				
*Email: <u>alwest@ohc.org</u>						
Tentative allocation:	\$99,507	Counties served: Benton	Congressional Districts:			
Planned units:	13	Carroll	3			
Type of organization:	501(c) (3)	Madison				
Sources of Labor:	DOE	Washington				
* These fields are optional.						
Name: Ozark Opportuniti	es, Inc. F	Phone: (870) 741-9406				
Address 1: 701 East Prosp	ect 72601	*Contact: Roger Ratchford, Executive Director				
Address 2: P.O. 1400		*Fax: <u>(870) 741-0924</u>				
City: <u>Harrison</u>		State: <u>AR</u> Zip Code: <u>72602</u>				
*Email: ooi@alltel.net						
Tentative allocation:	\$77,530	Counties served: Baxter, Boone	Congressional Districts:			
Planned units:	10	Marion, Newton	1, 2, 3			
Type of organization:	501 (c)(3)	Searcy, Van Buren				
Sources of Labor:	DOE					
* These fields are optional.						
Name: Pine Bluff-Jefferson Opportunities Con		Phone:(870) 536-0046	_			
Address 1: 817 Cherry Stre	et	*Contact: _Charles Cunningham, Interim Executive Dire	ector			
Address 2: <u>P.O. Box 722</u>	28	*Fax: <u>(870) 535-7558</u>				
City:Pine Bluff		State: <u>AR</u> Zip Code: <u>716</u>	511			
*Email: pbjceoc@sbcgloba	<u>ıl.net</u>					
Tentative allocation:	\$76,561	Counties served: Arkansas	Congressional Districts:			
Planned units:	10	Cleveland	1, 4			
Type of organization: 501 (c)(3) Jefferson						
Sources of Labor:	DOE	Lincoln				
L	1	Grant				

^{*} These fields are optional.

OMB Control No.	
Expires	

Grant #: 841 Amendmen	at: Sta	ate: AR	Program Year: <u>2010-2011</u>	_	
Name: Southeast Arkansas Commu	nity Action Corpo	oration Phone: (8	270) 226-2668	_	
ddress 1: 1208 Myrtle *Contact: Larry Henderson, Executive Director					
Address 2: P.O. Box 312		*Fax:(870) 226-5637			
City: Warren		_ State: _ AI	Zip Code: _ <u>71671</u>		
*Email: <u>larryhenderson@seacac.co</u>	<u>m</u>				
Tentative allocation:\$65,773Planned units:9Type of organization:501(c) (3)Sources of Labor:DOE		Counties served: Ashley Bradley Chicot Desha		Congressional Districts: 4	
* These fields are optional.		Drew			
Name: Southwest Arkansas Devel Address 1: 3902 Sanderson Lane Address 2:		*Contact: <u>R</u>			
City: _Texarkana					
*Email: swadc@cableone.net		State	<u>AR</u> Zip Code. <u></u>	-	
Tentative allocation: Planned units: Type of organization: Sources of Labor:	\$89,094 12 501 (c)(3) DOE	Counties served Lafayette, Little Miller, Nevada Sevier		Congressional Districts: 4	
* These fields are optional.					
Name: <u>Universal Housing Develops</u> Address 1: <u>301 East Third Street</u>	*(Contact: _Pat Atk	inson, Executive Director		
Address 2:P.O. Box 846		*Fax: _ <u>(4'</u>	79) 968-5002		
City: Russellville *Email: pat@uhdc.net			State: <u>AR</u> Zip Code: <u>7</u>	2801	
Tentative allocation: Planned units: Type of organization: Sources of Labor:	\$119,020 16 501 (c)(3) DOE	Counties served: Johnson, Logan Perry, Polk Pope, Scott Yell	Conway, Franklin	Congressional Districts: 2, 3	

^{*} These fields are optional.

OFFICE OF COMMUNITY SERVICES

ARKANSAS WEATHERIZATION SUBGRANTEES

County

BRAD Mr. Jim Jansen, Executive Director

Black River Area Development Corp.

1403 Hospital Drive

Pocahontas, Arkansas 72455 Telephone: (870) 892-5219 FAX: (870) 892-0707 E-mail: jjansen@bradcorp.org

Mr. Kris Rose, Weatherization Director

(870) 892-5219 Ext. 246 E-mail: krose@bradcorp.org

Financial: Ms Debbie Shannon E-mail: <u>dshannon@bradcorp.org</u>

CADC Mr. Larry Cogburn, Executive Director

Central Arkansas Development Council

722 Gaunt Street
Post Office Box 580
Benton, Arkansas 72018
Telephone: (501) 315-1121
FAX: (501) 778-9120
E-mail:lcogburn@cadc.cc

Also E-mail: lblair@cadc.cc

Financial Mr. Johnny Gibbs E-mail: jgibbs@cadc.cc

dkirk@cadc.cc

Ms. Beverly Palmer, Weatherization Coordinator

E-mail: bpalmer@cadc.cc

CAPCA Ms. Phyliss Fry, Executive Director

Community Action Program for Central

Arkansas, Inc.

707 Robins Street, Suite 118 Conway, Arkansas 72032 Clay Lawrence Randolph

Calhoun Clark Columbia Dallas Hot Spring Montgomery Ouachita Pike Lonoke

Pulaski Saline Union

Cleburne Faulkner White

Weatherization Subgrantees' List Page Two

Telephone: (501) 329-3891 Ext. 127 for Phyliss

FAX: (501) 329-8642

E-mail: phyliss@capcainc.org

Ms. Amy Bryant, Weatherization Director

E-mail: amy.brown@archie.musselman@capcainc.org

CRDC Mr. Loyd Price, Executive Director

Crowley's Ridge Development Council

Post Office Box 16720 2401 Fox Meadow Lane Jonesboro, Arkansas 72403 Telephone: (870) 935-8610 FAX: (870) 935-0291 E-mail: lprice@crdcnea.com

Mr. Kenny Gunn, Weatherization Director

Telephone: (870) 935-9701 Ext. 10 E-mail: kgunn@cox-internet.com

C-SCDC Mr. Mark Whitmer, Executive Director

Crawford-Sebastian Community

Development Council, Inc.

4831 Armour Street

Post Office Box 4069 Fort Smith, Arkansas 72914

Telephone: (479) 785-2303 FAX: (479) 785-2341 E-mail: mwhitmer@cscdccaa.org

Ms. Debbie Biggs, Weatherization Director

Telephone: (479) 785-2303 Ext. 111

E-Mail: dbiggs@cscccaa.org

CSO Mr. Leon Massey, Executive Director

Community Services Office, Inc.

600 West Grand Avenue Post Office Box 1175

Hot Springs, Arkansas 71901 Telephone: (501) 624-5724 FAX: (501) 624-1645 E-mail: lemass@csohs.org

Mr. Joe Bob Garner, Weatherization Director

Telephone: (501) 624-5724, Ext 0

Craighead Crittenden

Cross
Greene
Jackson
Poinsett
St. Francis

Woodruff

Crawford Sebastian

Garland

E-mail: jgarner@csohs.org

Weatherization Subgrantees' List Page Three

MCAEOC Mr. Sam Scruggs, Executive Director

Mississippi County, Arkansas Economic

Opportunity Commission, Inc.

1400 North Division Post Office Drawer 1289

Blytheville, Arkansas 72316-1289

Telephone: (870) 776-1054

FAX: (870) 776-1875 or 776-1567E-mail:

Sam.Scruggs@sbcglobal.net

Mr. Clark Phillips, Weatherization Director

E-mail: Jim2wx@yahoo.com

M-DCS Ms. Margaret Staub, Executive Director

Mid-Delta Community Services, Inc.

Post Office Drawer 745 Helena, Arkansas 72342 Telephone: (870) 338-6406 FAX: (870) 338-3629

E-mail: mstaub@cox-internet.com

Mr. Jacob Bryant, Weatherization Director

53 South Poplar

Marianna, Arkansas 72360 Telephone: (870) 295-3697

Fax: (870) 295-2036 E-mail: j.bright@suddenlinkmail.com

NADC Mr. Larry Goodwin, Executive Director

Northcentral Arkansas Development

Council, Inc. 550 9th Street

Post Office Box 3349

Batesville, Arkansas 72503 Telephone: (870) 793-5765 FAX: (870) 793-2167

E-mail: nadc_larry@yahoo.com

Mr. Tim Reeves, Weatherization Director Telephone: (870) 793-5765 Ext 239

Mississippi

Lee

Monroe Phillips Prairie

Fulton

Independence

Izard Sharp Stone

No E-mail

Weatherization Subgrantees' List Page Four

OHC Mr. Al West, Executive Director

Office of Human Concern, Inc.

506 East Spruce Street

Post Office Box 778 (mail address only)

Rogers, Arkansas 72757 Telephone: (479) 636-7301 FAX: (479) 636-7312

E-mail: <u>alwest@eohc.org</u>

Mr. Jerrie Dutton, Weatherization Director

E-mail: jdutton@eohc.org

OOI Mr. Roger Ratchford, Executive Director

Ozark Opportunities, Inc. 701 East Prospect 72602 Post Office Box 1400 Harrison, Arkansas 72601 Telephone: (870) 741-9406

FAX: (870) 741-0924

E-mail: ooi@alltel.net

Mr. Randy McAllister, Weatherization Director

Telephone: (870) 448-2010 Fax: (870) 448-2018

PB-JCEOC Mr. Charles Cunningham, Interim Executive Director

Pine Bluff-Jefferson County Economic

Opportunities Commission, Inc.

Post Office Box 7228 (Mail Address Only)

817 Cherry Street

Pine Bluff, Arkansas 71611
Telephone: (870) 536-0046
FAX: (870) 535-7558
E-mail: pbjceoc@sbcglobal.net
Or: eocopsmgr@sbcglobal.net

Ms. Ron Murphy, Weatherization Director

Telephone: (870) 535-6699

Financial: Teri Garth E-mail: tgarth@pbjceoc.org

Benton Carroll Madison Washington

Baxter Boone Marion Newton Searcy

Van Buren

Arkansas Cleveland Jefferson Lincoln Grant

Weatherization Subgrantees' List Page Five

SEACAC Mr. Larry Henderson, Executive Director

Southeast Arkansas Community Action Corporation

1208 Myrtle

Post Office Box 312 Warren, Arkansas 71671 Telephone: (870) 226-2668 FAX: (870) 226-5637

FAX: (8/0) 226-5637 E-mail: larryhenderson@seacac.com

Ms. Betty Forrest, Weatherization Director

E-mail: betty.forrestb@seacac.com

SWADC Mr. Ricky Pondexter, Executive Director

Southwest Arkansas Development

Council, Inc.

3902 Sanderson Lane

Texarkana, Arkansas 71854 Telephone: (870) 773-5504 FAX: (870) 772-2974

E-mail: swadc@cableone.net

Mr. Taft Wilson, Weatherization Director

Telephone: (870) 772-5758

E-mail: taftwilson@cableone.net

UHDC Ms. Patricia Atkinson, Executive Director

Universal Housing Development Corporation

301 East Third Street Post Office Box 846

Russellville, Arkansas 72801 Telephone: (479) 968-5001 FAX: (479) 968-5002 E-mail: pat@uhdc.net

Mr. Loyd Collins, Weatherization Director

Ashley Bradley Chicot Desha

Drew

Hempstead Howard

Lafayette Little River

Miller Nevada Sevier

Conway Franklin

Johnson Logan Perry

Polk Pope

Scott Yell

AGENCIES	COUNTIES
BLACK RIVER AREA DEVELOPMENT CORPORATION (BRAD) 1403 HOSPITAL DRIVE POCAHONTAS, ARKANSAS 72455 JIM JANSEN, EXECUTIVE DIRECTOR (870) 892-5219	CLAY LAWRENCE RANDOLPH
CENTRAL ARKANSAS DEVELOPMENT COUNCIL (CADC) 722 GAUNT STREET POST OFFICE BOX 580 BENTON, ARKANSAS 72018 LARRY COGBURN, EXECUTIVE DIRECTOR (501) 315-1121	LONOKE
COMMUNITY ACTION PROGRAM FOR CENTRAL ARKANSAS, INC. (CAPCA) 707 ROBINS STREET, SUITE 118 CONWAY, ARKANSAS 72034 PHYLISS FRY, EXECUTIVE DIRECTOR (501) 329-3891	CLEBURNE
CROWLEY'S RIDGE DEVELOPMENT COUNCIL (CRDC) 2801 FOX MEADOW LANE POST OFFICE BOX 1497 JONESBORO, ARKANSAS 72403 LOYD PRICE EXECUTIVE DIRECTOR (870) 802-7100	CRAIGHEAD CRITTENDEN CROSS GREENE JACKSON POINSETT ST. FRANCIS WOODRUFF
MID-DELTA COMMUNITY SERVICES, INC. (M-DCS) POST OFFICE DRAWER 745 HELENA, ARKANSAS 72342 MARGARET STAUB, EXECUTIVE DIRECTOR TELEPHONE: (870) 338-6406	LEE MONROE PHILLIPS PRAIRIE

AGENCIES	COUNTIES
MISSISSIPPI COUNTY, ARKANSAS ECONOMIC OPPORTUNITY COMMISSION, INC. (MCAEOC) 1400 NORTH DIVISION POST OFFICE DRAWER 1289 BLYTHEVILLE, ARKANSAS 72316-1289 SAM SCRUGGS, EXECUTIVE DIRECTOR TELEPHONE: (870) 776-1054	MISSISSIPPI
NORTHCENTRAL ARKANAS DEVELOPMENT COUNCIL, INC. (NADC) 550 9 TH STREET POST OFFICE BOX 3349 BATESVILLE, ARKANSAS 72503 LARRY GOODWIN, EXECUTIVE DIRECTOR (870) 793-5765	FULTON INDEPENDENCE IZARD SHARP STONE
OZARK OPPORTUNITIES, INC. (OOI) 701 EAST PROSPECT POST OFFICE BOX 1400 HARRISON, ARKANSAS 72601 ROGER RATCHFORD, EXECUTIVE DIRECTOR (870) 741-9406	SEARCY
PINE BLUFF-JEFFERSON COUNTY ECONOMIC OPPORTUNITIES COMMISSION, INC. (PB-JCEOC) 817 CHERRY STREET POST OFFICE BOX 7228 PINE BLUFF, ARKANSAS 71611 CHARLES CUNNINGHAM, EXECUTIVE DIRECTOR (870) 536-0046	ARKANSAS

AGENCIES	COUNTIES
CENTRAL ARKANSAS DEVELOPMENT COUNCIL (CADC) 722 GAUNT STREET POST OFFICE BOX 580 BENTON, ARKANSAS 72018 LARRY COGBURN, EXECUTIVE DIRECTOR (502) 315-1121	SALINE
COMMUNITY ACTION PROGRAM FOR CENTRAL ARKANSAS, INC. (CAPCA) 707 ROBINS STREET, SUITE 118 PHYLISS FRY, EXECUTIVE DIRECTOR CONWAY, ARKANAS 72034 (501) 329-3891	FAULKNER WHITE
CENTRAL ARKANSAS DEVELOPMENT COUNCIL 5620 WEST 12 TH STREET STE 9 LITTLE ROCK, ARKANSAS 72204 LARRY COGBURN, EXECUTIVE DIRECTOR (501) 603-0909	PULASKI
OZARK OPPORTUNITIES, INC. (OOI) 701 EAST PROSPECT POST OFFICE BOX 1400 HARRISON, ARKANSAS 72602 ROGER RATCHFORD, EXECUTIVE DIRECTOR (870) 741-9406	VAN BUREN
UNIVERSAL HOUSING DEVELOPMENT CORPORATION (UHDC) 301 EAST THIRD STREET POST OFFICE BOX 846 RUSSELLVILLE, ARKANSAS 72801 PATRICIA ATKINSON, EXECUTIVE DIRECTOR (501) 968-5001	CONWAY YELL PERRY

AGENCIES	COUNTIES
CRAWFORD-SEBASTIAN COMMUNITY DEVELOPMENT COUNCIL, INC. (C-SCDC) 4831 ARMOUR STREET POST OFFICE BOX 4069 FORT SMITH, ARKANSAS 72914 MARK WHITMER, EXECUTIVE DIRECTOR (501) 785-2303	CRAWFORD SEBASTIAN
OFFICE OF HUMAN CONCERN, INC. (OHC) 506 EAST SPRUCE STREET POST OFFICE BOX 778 ROGERS, ARKANSAS 72757 AL WEST, EXECUTIVE DIRECTOR (501) 636-7301	BENTON CARROLL MADISON WASHINGTON
OZARK OPPORTUNITIES, INC. (OOI) 701 EAST PROSPECT POST OFFICE BOX 1400 HARRISON, ARKANSAS 72602 ROGER RATCHFORD, EXECUTIVE DIRECTOR (501) 741-9406	BAXTER BOONE MARION NEWTON
UNIVERSAL HOUSING DEVELOPMENT CORPORATION (UHDC) 301 EAST THIRD STREET POST OFFICE BOX 846 RUSSELLVILLE, ARKANSAS 72601 PATRICIA ATKINSON, EXECUTIVE DIRECTOR (501) 968-5001	FRANKLIN JOHNSON LOGAN POLK POPE SCOTT

AGENCIES	COUNTIES
CENTRAL ARKANSAS DEVELOPMENT COUNCIL (CADC) 722 GAUNT STREET POST OFFICE BOX 580 BENTON, ARKANSAS 72018 LARRY COGBURN, EXECUTIVE DIRECTOR (501) 315-1121	CALHOUN CLARK COLUMBIA DALLAS HOT SPRING OUACHITA MONTGOMERY PIKE UNION
COMMUNITY SERVICES OFFICE, INC. (CSO) 600 WEST GRAND POST OFFICE BOX 1175 HOT SPRINGS, ARKANSAS 71902 LEON MASSEY, EXECUTIVE DIRECTOR (501) 624-5724	GARLAND
PINE BLUFF-JEFFERSON COUNTY ECONOMIC OPPORTUNITIES COMMISSION, INC. (PB-JCEOC) 817 CHERRY STREET POST OFFICE BOX 7228 PINE BLUFF, ARKANSAS 71611 CHARLES CUNNINGHAM, EXECUTIVE DIRECTOR (870) 536-0046	CLEVELAND JEFFERSON LINCOLN GRANT
SOUTHEAST ARKANSAS COMMUNITY ACTION CORPORATION (SEACAC) 1208 MYRTLE STREET POST OFFICE BOX 312 WARREN, ARKANSAS 71671 LARRY HENDERSON, EXECUTIVE DIRECTOR (870) 226-2668	ASHLEY BRADLEY CHICOT DESHA DREW

AGENCIES	COUNTIES
SOUTHWEST ARKANSAS DEVELOPMENT COUNCIL (SWADC) 3902 SANDERSON LANE TEXARKANA, ARKANSAS RICKY POINDEXTER, EXECUTIVE DIRECTOR (870) 773-5504	HEMPSTEAD HOWARD LAFAYETTE LITTLE RIVER MILLER NEVADA SEVIER



DOE F 540.2 (12-04)

U.S. Department of Energy WEATHERIZATION ANNUAL FILE WORKSHEET

OMB Control No	_
Expiration Date:	

Grant #:	841	Amendment:	State:	AR	Program	Year:	2010-2011
		Budget Period:	2010-2	2011			

II.3 Subgrantees

		Tentative	
Grantee	City	Funding* Units*	
BRAD	Pocahontas	\$ 38,958	5
CADC	Benton	230,731	31
CAPCA	Conway	57,537	8
CRDC	Jonesboro	143,195	19
C-SCDC	Fort Smith	50,969	7
CSO	Hot Springs	26,474	4
MCAEOC	Blytheville	25,959	4
M-DCS	Helena	56,211	7
NADC	Batesville	63,175	8
ОНС	Rogers	99,507	13
OOI	Harrison	77,530	10
PB-JCEOC	Pine Bluff	76,561	10
SEACAC	Warren	65,773	9
SWADC	Texarkana	89,094	12
UHDC	Russellville	119,020	16
Totals		\$1,220,694	163

^{*} Funding can include non-DOE sources if included in DOE budget. Units can include those completed with non-DOE funding if included in the DOE budget.

II.4 Production Schedule

11.4 I Toduction Schedule	
Number of Units (Excluding reweatherized)	153
Reweatherized Units	10

Average Unit Costs, including Reweatherization, Subject to DOE Program Rules*		
VEHICLES & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE		
RULES)		
A Total Vehicles & Equipment (\$5,000 or more) Budget	0	
B Units Weatherized	153	
C Units Reweatherized	10	
D Total Dwelling Units to be Weatherized and Reweatherized (B+C)		
	163	
E Average Vehicle & Equipment Acquisition Cost per Unit (A divided by D)		
	0	
AVERAGE COST PER DWELLING UNIT (DOE RULES*)		
F Total Funds for Program Operations**	\$1,058,484	
G Total Dwelling Units to be Weatherized and Reweatherized (from line D)		
	163	
H Average Program Operations Cost per Unit (F divided by G)	6,494	
I Average Vehicle & Equipment Acquisition Cost per Unit (from line E)		
	0	
J Total Average Cost per Dwelling (H plus I)	6,494	

^{*} Funding can include non-DOE sources if included in DOE budget. Units can include those completed with non-DOE funding if included in the DOE budget.

^{**} Funds for program operations include expenditures described by 440.18(c)(1) through (9).

U.S. Department of Energy WEATHERIZATION ANNUAL FILE WORKSHEET (continued)

Grant: <u>841</u> Amendment: State: <u>AR</u> Program Year: <u>2010-2011</u>
Budget Period: <u>4/1/10 – 3/31/11</u>
II.5 Energy Savings Method used to calculate energy savings: WAP algorithm: Estimated energy savings (Mbtus): 15494 Other (describe below):
Other Energy Savings Method Description
II.6 Training, Technical Assistance, and Monitoring Activities
Grant Guidance 02/19/2010
Annual Training Conference 07/15 – 07/16, 2010 Skills Training 10/6-7/10
II.7 DOE-Funded Leveraging Activities
N/A
II.8 Policy Advisory Committee Members
Thomas Green, Rita Byers, Al West, Martie North Kenny Gunn, Patricia Atkinson, Susan Reckon, William Taft Wilson
Kelly Lassiter, Jamie Stringfellow, Mark Whitmer
Jane Todd, Beverly Palmer
II.9 State Plan Hearings (send notes, minutes, or transcript to the Regional Office)
Hearing Date: Newspapers that publicized the hearings and the dates that the notice ran.
01/29/10 Arkansas Democrat-Gazette – 01/22/10
If desired, hearing notes or transcripts may be cut and pasted into this space.
See Attached Transcription

U.S. Department of Energy WEATHERIZATION ANNUAL FILE WORKSHEET (continued)

Grant:841 Amendment: State:AR Program Year:2010-2011 Budget Period:4/1/10 - 3/31/11
II.10 Adjustments to On-File Information
*Reference the Adjustments to On-File section of Plan
II.11 Miscellaneous



Energy Savings

An estimate of the amount of energy to be conserved.

The fuel analysis is representative of the typical unit weatherized by each of the subgrantees. The analysis provides the data regarding energy conservation.

DOE PROGRAM	AMOUNT	LINE
Total DOE State Weatherization Allocation	\$1,622,103	(a)
Total Cost associated with Administration, T&TA, Financial and Energy Audits or 15% of allocation	\$243,315	(b)
Subtract the amount entered in line (b) from Line (a), for total Federal (DOE) funds available to weatherize homes	\$1,378,788	(c)
State Average Cost per Home or National WAP Program Year Average Cost per Home (i.e., PY2007-\$2,885*)	\$ 6,500	(d)
Total Estimated Homes to be Weatherized	163	(e)
Multiply (e) by 30.5 MBTU** for total Annual Estimated Energy Savings resulting from DOE appropriated funds	4,972	(f)
ALL FUNDING SOURCES		
Total funds (e.g., DOE-WAP, State, Leveraged, LIHEAP, and other non-Federal sources of funds used by the State to weatherize homes		
Total cost associated with the administration of Weatherization funds or 15% of total funds available to weatherize homes	\$5,022,637 \$750,396	(g) (h)
Subtract the amount entered in line (h) from line (g), for total funds available to weatherize homes	\$4,272,241	(i)
State Average Cost per Home or Nation WAP Program Year Average Cost per Home (i.e., PY2009 - \$3,055*)	\$ 6,500	(j)
Total Estimated Homes to be Weatherized	508	(k)
Multiply (k) by 30.5 MBTU** for total Annual Estimated Energy Savings resulting from all funding sources	15,494	(1)

TRAINING AND TECHNICAL ASSISTANCE ACTIVITIES AND MONITORING ACTIVITIES

TRAINING AND TECHNICAL ASSISTANCE

Milestones and training guidance is based on information received from evaluation of each subgrantees submittal

GRANT GUIDANCE February 19, 2010

State weatherization manager and training coordinator will provide detail subject information to inform the changes that will be mandatory for the new program year.

WAP ANNUAL TRAINING CONFERENCE JULY 15th & 16th, 2010

Various new subject matter, as well as updated information will be taught that are directly related to new requirements from DOE (i.e. regional, national conferences & other related sources).

WAP SKILLS TRAININNG October 7th & 8th, 2010

Weatherization personnel come together in state wide hands on training. This allows everyone to participate in a wide array of skilled demonstrations needed to professionally show "how to" perform the different tasks needed on each unit. In addition, two or three units will be selected in advance to perform weatherization installed activities.

MONITORING ACTIVITIES

1. An analysis of the existence and effectiveness of any weatherization project being carried out by a subgrantee.

The Arkansas Weatherization Office analyzes the effectiveness of the State's Weatherization projects through its ongoing monitoring activities.

The monitoring activities of the Arkansas Weatherization Office serve three principle purposes:

- -To disclose areas of non-compliance with contract and programmatic regulations.
- -To identify technical assistance needs among program personnel, provide training to correct deficiencies, identify and resolve questions about program operations.
- -To assure quality workmanship on homes weatherized.

Monthly monitoring activities occur in OCS as staff reviews the monthly reports from the subgrantees. The monitoring lends itself to in-office or desktop review since the fiscal records are readily accessible and financial staff is usually available for consultation.

Before making a monitoring visit, the monitor reviews all reports and requests, and pertinent correspondence from the agency to be visited to get an idea of the agency's performance over a period of several months. The audit for the last contract period and the monitoring reports made previously are also reviewed. Year-to-date statistical data is compiled monthly.

The monitor also reviews the production schedule for each agency based on the Arkansas weatherization allocation formula and compares it to projections and expenditures.

Each subgrantee is monitored a minimum of one time annually, but monitoring may be required more often if requested by the agency or is deemed necessary by the State Weatherization Office.

Monitoring and evaluation activities include:

- a. Review of the office procedures to determine if all systems are functioning according to written procedures,
- b. Review the client intake procedures, i.e., income guidelines and point system,
- c. Review the client files for accuracy and completeness,
- d. Review staffing levels and identify labor problems,

- e. Review material management controls, check warehouse inventory/tools and equipment,
- f. Review Financial Management System,
- g. Review safety issues,
- h. Make at least one home inspection of completions and/or units in progress per crew, and
- i. Hold an exit interview with the Program Director and Executive Director, and plan follow-up visits. Following the visit, the monitor files a written report with the Arkansas Weatherization Director and summarizes the findings along with suggested corrective action and comments.
 - 1) Two full-time monitors, with plans to hire one additional monitor, will be involved in regularly monitoring the program. The services of the Division of Finance will be utilized on an as needed basis. Our plan includes one additional monitor this program year.
 - 2) Each subgrantee will be monitored a minimum of one time during the year. At least ten percent of the homes weatherized will be inspected by state staff to insure quality control and accountability.
 - 3) Monthly reports, statistical review and monitoring and evaluation instruments are part of the weatherization manual.
 - 4) In addition to the system for resolving problems described, reference the T/TA portion of the state plan which will detail training designed to eliminate problems.
 - 5) Subgrantee performance is evaluated through the monitoring process. Subgrantee performance standards are contained in the manual and the subgrantees are evaluated as to whether they are meeting those standards. Two substandard performance ratings by a subgrantee could result in a public hearing process to determine the adequacy of that subgrantee.

MONITORING

Milestones

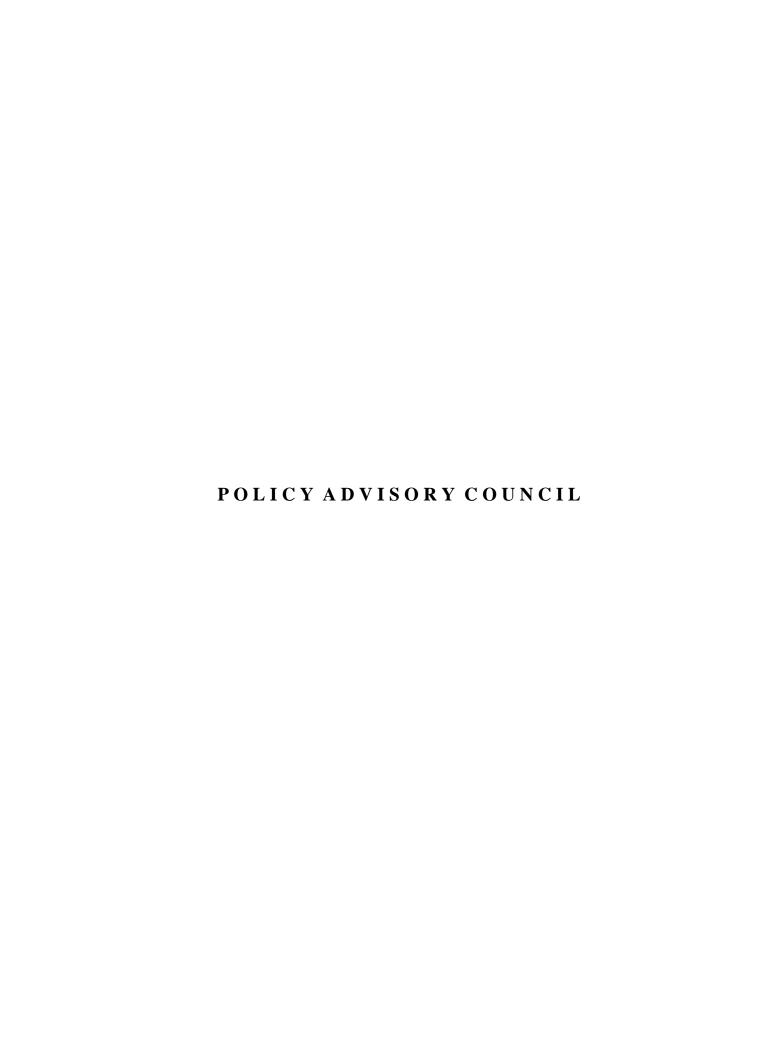
- 1. Fifteen subgrantees will be monitored at least once during the program year.
- 2. At least 10% of the units weatherized will be inspected during the program year.
- 3. At least 10% of the client files will be inspected for compliance with state and federal regulations.
- 4. Fiscal and production desk reviews will be conducted monthly.

LEVERAGING ACTIVITIES	

Leveraging Activities - Other Sources

DOE Funded Leveraging

The state will leverage utility funds and other non-federal funds where possible. Subgrantees will administer the Arkansas Weatherization Program, which is contracted through the largest Community Action Agency in the state. The program will allow subgrantees to use DOE vehicles/equipment for use in the Arkansas Weatherization Program for non-DOE houses. Subgrantees will use a cost allocation plan to determine the amount of funds to be reimbursed to the DOE program for use of its vehicles/equipment.



Arkansas Policy Advisory Council Meetings

The PAC will meet on January 29, 2010 for the purpose of holding a public hearing on the 2010-2011 State Weatherization Plan. Other items on the agenda will include the approval of minutes, planned 2010 training and a report on Weatherization Day, and AWP Program Updates.

The PAC members are involved in weatherization activities such as training and Weatherization day activities and leveraging funds. Entergy is represented on the PAC and funds some weatherization activities of subgrantees each year. The State Energy Office is represented on the PAC and provides client education material for weatherization clients. Rural Development is represented on the PAC and provides funding to some weatherization subgrantees for housing rehabilitation.

WEATHERIZATION ASSISTANCE PROGRAM POLICY ADVISORY COUNCIL MEMBERS

TERM OF SERVICE

GROUP/ORGANIZATION

EXPIR. <u>NAME/ADDRESS/PHONE</u>

REPRESENTED

DATE

Thomas E. Green

Office of Community Services

N/A

Post Office Box 1437/S330

Ex-Officio

Little Rock, AR 72203 Phone: (501) 682-8715

Rita Byers

Elderly and Handicapped

1/11

Main Stream

300 South Rodney Parham Rd Ste 5

Little Rock, AR 72205-4774

Phone: (501) 280-0012 FAX: (501) 280-9267

E-Mail: <u>ritabyers@yahoo.com</u>

Weatherization Subgrantee CAA Executive Director

1/11

Al West, Vice Chair Office of Human Concern

Post Office Box 778

Rogers, AR 72757 Phone: (479) 636-7301

FAX: (479) 636-7312 E-Mail: alwest@ohc.org

Vacant

Beverly Palmer

Weatherization Director

1/11

Weatherization Director

Central Arkansas Development

Council

Post Office Box 580

Benton, Arkansas 72018 Phone: (501) 315-1121

FAX: (501) 778-9120 E-Mail: bpalmer@cadc.cc

Page 2		
Mark Whitmer, Chair Weatherization Director Crawford-Sebastian Community Development Council, Inc. 4831 Armour Street Post Office Box 4069 Fort Smith, AR 72914	At Large Position	1/11
Phone: (479) 785-2303 FAX: (479) 785-2341 E-Mail: <u>mwhitmer@cscdccaa.org</u>		
Susan Recken AR Department of Economic Development #1 Capitol Mall Little Rock, AR 72201 Phone: (501) 682-7334 FAX: (501) 682-2703 E-Mail: srecken@1800ARKANSAS.com	At Large Position	1/11
Martie North, V.P., and Director of Community Development 7500 Cantrell Road Little Rock, AR 72207 Phone: (501) 978-2234 E-Mail: mnorth@bankozarks.com	At Large Position	1/11
Kenny Gunn, Weatherization Dir. Crowley's Ridge Development Council, Inc. Post Office Box 16720 Jonesboro, Arkansas 72403-1497 Phone: (870) 802-7100 ext. 120 E-Mail: kennygunn@crdcnea.com	At Large Position	1/11
William Taft Wilson Weatherization Director Southwest Arkansas Development Council, Inc. 3902 Sanderson Lane Texarkana, Arkansas 71854 Phone: (870) 773-5504 E-Mail: taftwilson@cableone.net	At Large Position	1/11
Kelly Lassiter, Manager Customer & Employee Relations CenterPoint/ARKLA	Public Utilities	1/11

PAC - Term of Service

P.O. Box 751

Little Rock, AR 72203 Phone: (501) 377-4746 PAC - Term of Service

Page 3

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ENTERGY

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Jane Todd Public Service Commission 1/11

Public Service Commission Post Office Box C-400 Little Rock, AR 72203 Phone: (501) 682-5988 FAX: (501) 682-5882

E-Mail: janie gray@psc.state.ar.us

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Lawrence McCullough Housing 1/11

Rural Development USDA Service Center

Federal Building, Room 3416 700 West Capitol Avenue Little Rock, AR 72201-3225

Phone: (501) 301-3237 FAX: (501) 301-3290

E-Mail: Lawrence.mccullough@ar.usda.gov

Vacant Local Government

ARKANSAS WEATHERIZATION POLICY ADVISORY COUNCIL

BY-LAWS

ARTICLE I THE COUNCIL

Section 1 - Name

The name of the Council shall be the Arkansas Weatherization Policy Advisory Council (PAC).

Section 2 - Purpose

The purpose of the PAC shall be to promote the full development and utilization of the State's weatherization resources.

Section 3 - Membership

The PAC shall be appointed by the Office of Community Services' Assistant Director in consultation with the State Weatherization Directors and PAC, consistent with federal regulations. Membership shall consist of no more than fifteen members representing the following groups or organizations:

- a. Office of Community Services (ex-officio)
- b. Elderly and Handicapped
- c. Weatherization Subgrantees

CAA Executive Director

Weatherization Directors (2)

- d. Local Government
- e. Civic Group
- f. Public Utilities (2)
- g. At-large Positions (4)

Choose from the following:

- -Financial Institutions
- -Liquid Petroleum Gas Board
- -Health Department Plumbing Inspector
- -Fire Marshall
- -Other
- h. Public Service Commission
- i. Housing (2)

The term of office of PAC members shall be for three years and may be appointed to serve consecutive terms. Appointments shall be made during the regular meeting of the first quarter of the calendar year.

Members missing three consecutive regular meetings without cause, as determined by the total PAC membership, will be replaced at the next regular meeting of the PAC.

Section 4 - Authority

The PAC shall serve in an advisory capacity and will function as follows:

- a. approve the state plan;
- b. serve as a resource to secure additional funds for the State's Weatherization Assistance Program;
- c. make recommendations on the appropriate use of funds obtained from sources other than the Department of Energy;
- d. make policy recommendations;
- e. conduct the Public Hearings on the state plan; and
- f. network with other Weatherization PACs in the country.

ARTICLE II OFFICERS

Section 1 - Officers

The officers of the PAC shall be the Chairperson and Vice Chairperson.

Section 2 - Nomination of Officers

The Nominating Committee shall present a slate of officers in advance of the voting meeting. Additional nominations may be made from the floor. From this slate, the nominee receiving the majority vote shall be the officer.

Section 3 - Election and Term of Office

- A. The officers shall be elected at the first regular meeting of the calendar year and assume their duties at the next meeting. They shall serve for one year or until their successors are elected.
- B. Voting for officers shall be by written ballot unless the candidate has no opposition and then it may be by unanimous motion.

Section 4 - Duties

Chairperson: The Chairperson shall preside at all meetings of the PAC and perform all such services as are usually performed by the Chairperson of an organization and shall perform such duties as may be requested by the PAC and shall be ex-officio member of all committees except the Nominating Committee.

Vice Chairperson: The Vice Chairperson shall discharge the duties of the Chairperson in the absence of the Chairperson or in the event of his inability to act.

ARTICLE III PAC MEETINGS

Section 1 - Regular Meetings

The PAC shall meet on the fourth Tuesday of the third month of each quarter or at other times as specified by the Chairperson.

Section 2 - Special or Called Meeting

The Chairperson may call special meetings of the PAC as required. Upon receipt of written request from a majority of members of the PAC, the Chairperson shall call a special meeting of the PAC to convene within ten days.

Section 3 - Quorum

Five members of the PAC shall constitute a quorum for the transaction of business.

Section 4 - Voting

All actions of the PAC shall be determined by a majority vote of the members present and voting, except the adoption and amendment of the By-laws which shall be by a two-thirds vote of the members present. Proxy voting shall be allowed by persons authorized to attend and represent a member of the PAC.

Section 5 - Order of Business

The Chairperson and the Assistant Director of the Office of Community Services or designee shall be responsible for ordering the business of the PAC.

Section 6 - Rules

Robert Rules of Order shall govern the procedures of the PAC.

ARTICLE IV COMMITTEES

Section 1 - Committees may be established by the PAC as requested, to deal with specific issues. Members shall be designated by the Chairperson.

ARTICLE V BY-LAWS AMENDMENT PROCEDURES

Section 1 - By-Laws Amendment Procedures

The By-laws may be amended at any regular meeting of the PAC by a two-thirds vote of the members present, provided that the proposed amendment has been submitted in writing and made available to all members at least two weeks prior to the meeting at which a vote is taken.

HEARI	NGS AND TRANSCRIPTS	

STATE: Arkansas	REGULATION REFERENCE: 440.14		
DATE ADOPTED: <u>04/01/96</u>			
REVISED DATE:			
POLIC	POLICY/PROCEDURES DOCUMENTATION		
SUMMARY OF REQUIREMEN	TT: Conduct Public Hearings throughout the state.		
POLICY/PROCEDURE:			
-	hed prior to the hearing and held open for comment after the hearing. A shed in the statewide newspaper at least ten days prior to the hearing.		
that rules be published for review	d through the Arkansas Administrative Procedures Act which requires at least 30 days, filed with the Secretary of State, filed with the State ative Council to hold a public hearing on the rule. In addition, the State anghouse.		
The State Plan implemented the n	new field guide as of $4/1/03$.		

THE ARKANSAS WEATHERIZATION POLICY ADVISORY

IMAX THEATER CONFERENCE ROOM 3001 ROOSEVELT ROAD LITTLE ROCK, AR 72206 JANUARY 29, 2010 10:00-11:00 A.M.

IN THE MATTE	ER OF: WEATHERIZATION ASSISTANCE PROGRAM PUBLIC HEARING
APPEARANCES	<u>S:</u>

PUBLIC ATTENDEES:

I N D E X	
	Page
Opening Comments by Mr. Larry Palmer	73
Report by Mr. Larry Palmer	73

EXHIBITS

75

No Exhibits.

WEATHERIZATION ASSISTANCE PROGRAM

PUBLIC HEARING

JANUARY 29, 2010

Mr. Palmer: Good morning, my name is Larry Palmer, Interim Weatherization Program Manager at the Arkansas Department of Human Services, Office of Community Services. My purpose here today is to conduct a public hearing on the 2010-2011 Weatherization Assistance Program State Plan. We propose a two year plan.

The department has proposed an allocation of \$1,622,103 from the United States Department of Energy funds and \$3,380,494 from the Home Energy Assistance Program funds for FY 10. No carryover is estimated at \$1,888,790. Federal guidance last year allowed the state to submit a two year application. That application is being amended to include the current funding.

The annual file is submitted to DOE and master file is updated as appropriate at the Department of Human Services. There possibly may be some changes in reporting requirements if there are changes required by the Department of Energy.

Grantees are expected to achieve a rate of production and expenditures that will result in all weatherization funds being spent by the end of the each year.

Training and technical assistance will be provided in the following areas on an as needed basis: Management and Administration, Basic Skills, Contract Training, Consumer Education, Leveraging, Rules and Regulations, National Energy Audit, Mobile Home Energy Audit, and Management Information System.

The following trainings have been tentatively scheduled:

Grant Guidance: January 29, 2010

Annual Training Conference: July 15-16, 2010

Skills Training: October 7-8, 2010

General skills training is provided annually and additional training needs are determined as a result of monitoring visits and monthly reports. Attendance by appropriate subgrantee personnel is encouraged at all trainings. The effectiveness of state training will be evaluated annually. Attendance at training includes regional and national training sessions provided.

The state compares productivity by use of monthly reports. These reports are compiled and shared with subgrantees annually. It is estimated the 45 percent of the training and technical

assistance funds will be used for monitoring activities. Other funds will also be used for monitoring activities.

Weatherization services will be provided in all 75 counties in Arkansas by 15 subgrantees.

Funds for Indian tribes are taken from state allocations. However, Arkansas has no Indian tribes at this time.

Approximately 163 units will be weatherized with Department of Energy funds and approximately 345 units will be weatherized with Home Energy Assistance Program funds.

The state is requiring the use of the blower door on all units. Subgrantees receiving less than \$350,000 will receive ten percent of the United States Department of Energy funds for administration. Home Energy Assistance Program funds are limited to five percent for administration.

The state proposes up to \$65,000 for leveraging; up to \$62,000 for Pollution Control Insurance and \$20,000 for Client Education from Home Energy Assistance Program funds. Funds will be used to weatherize homes if not expended for leveraging, and pollution control insurance and Client Education.

Children are included in the priority system. Children are defined to be dependents under the age of 18 who are full-time students in a secondary school or equivalent technical or vocational training who may be reasonably expected to complete the program before reaching age 19.

The financial audit, liability insurance and health and safety, Capital Intensive Efficiency and T&TA will continue to be separate budget items.

Program income is defined as any funds earned from non-federal sources during the course of performing weatherization work. The income generated must be used to complete additional houses in accordance with program rules.

Each subgrantee is required to have a policy on procurement of building insulation products and materials containing recovered materials in compliance with federal and state requirements.

All low-income Weatherization Assistance Program subgrantees completing renovation work on pre-1978 housing are subject to the provisions of a federal regulation that requires them to give a notification to the occupants of the housing about the potential hazards of lead base paint. The renovators are required to give occupants a copy of the Environmental Protection Agency booklet "Renovate Right – Important Lead Hazard Information for Families, Child Care Providers and Schools" at least seven days prior to the start of work. This requirement applies only to those homes covered by the Environmental Protection Agency rule. A house may be reweatherized if it was previously weatherized prior to September 30, 1994.

The state will continue to have a Policy Advisory Council as opposed to having a commission.

The Department of Energy has authorized replacement of refrigerators, electric water heaters, and cook stoves under certain conditions. The maximum average per unit for 2010 will be \$6,500.

The Health and Safety plan includes mold and mildew. This includes a training plan, client certification form, walk-away policy and checklist.

The expenditure limit for Health and Safety measures is 20% of the average per dwelling unit cost.

The Arkansas Department of Human Services is in compliance with Titles VI and VII of the Civil Rights Act and operates, manages and delivers services without regard to age, religion, disability, political affiliation, veteran status, sex, race, color, or national origin. If you need this material in a different format, such as large print, contact our Americans with Disabilities Act Coordinator at (501) 682-8922 voice, or (501) 682-8820 TDD.

Written comments may be submitted by 4:30 p.m., March 2 to:

Thomas E. Green, Assistant Director Office of Community Services P.O. Box 1437, Slot S-330 Little Rock, AR 72203-1437

This ends the public hearing. Are there any public comments regarding this hearing?

ADJUSTMENTS

T O

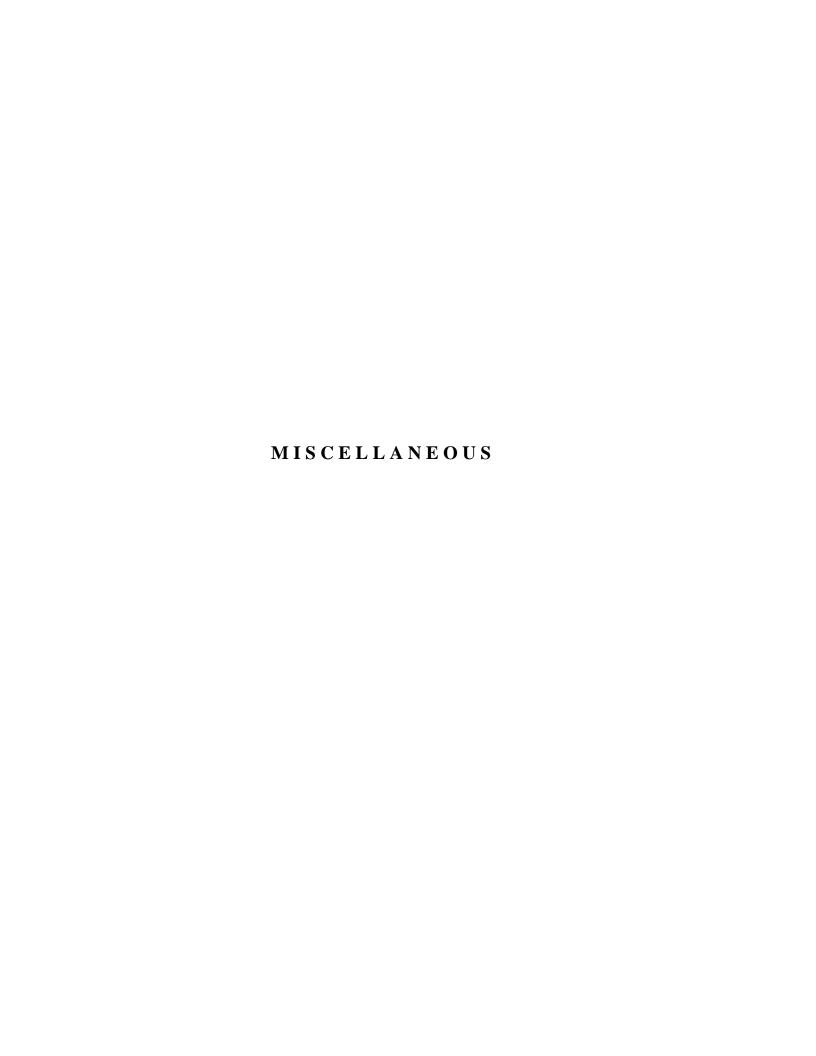
ON-LINE

INFORMATION

The maximum average per unit cost for FY 2010 is \$6,500 per unit.

The state will use 200% of the poverty guidelines as the eligibility criteria. The Department of Energy definition of income will be used.

The expenditure limit for Health and Safety measures is 20% of the average per unit cost.



Miscellaneous

Energy Audit: Arkansas uses NEAT for stick built homes and MHEA for mobile homes.

Success Stories: Arkansas will report success stories using the DOE prescribed format.

Financial Audits: The State office and each subgrantee has a Single Agency Audit in compliance with Circular A-133.

Reporting: Arkansas will comply with all of DOE's reporting requirements.

Historic Preservation: The Office of Community Services will require that subgrantees notify the Arkansas Office of Historic Preservation prior to weatherizing any unit 50 years old or older.

ASSURANCES AND CERTIFICATION

DOE F 1600. 5

OMB Control No. 1910-0400
(08-94)

All Other Editions Are Obsolete

U.S. Department of Energy Assurance of Compliance Nondiscrimination in Federally Assisted Programs

OMB Burden Disclosure Statement

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans, and Oversight, Records Management Division, HR-422 - GTN, Paperwork Reduction Project (1910-0400), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1910-0400), Washington, DC 20585.

Arkansas Department of Human Services (Hereinafter called "the Applicant") HEREBY AGREES to comply with Title VI of the Civil Rights Act of 1 964 (Pub. L. 88-352), Section 1 6 of the Federal Energy Administration Act of 1 974 (Pub. L. 93-275), Section 401 of the Energy Reorganization Act of 1 974 (Pub. L. 93-438), Title IX of the Education Amendments of 1 972, as amended, (Pub. L. 92-31 8, Pub. L. 93-568, and Pub. L. 94-482), Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-11 2), the Age Discrimination Act of 1 977 (Pub. L. 94-1 35), Title VIII of the Civil Rights Act of 1 968 (Pub. L. 90-284), the Department of Energy Organization Act of 1 977 (Pub. L. 95-9 1), the Energy Conservation and Production Act of 1 976, as amended, (Pub. L. 94-385) and Title 1 0, Code of Federal Regulations, Part 1 040. In accordance with the above laws and regulations issued pursuant thereto, the Applicant agrees to assure that no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected do discrimination under any program or activity in which the Applicant receives Federal assistance from the Department of Energy.

Applicability and Period of Obligation

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with Federal assistance extended to the Applicant by the Department of Energy, this assurance obligates the Applicant for the period during which Federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which Federal assistance is extended. If any personal property is so provided, this assurance obligates the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant for the period during which the Federal assistance is extended to the Applicant by the Department of Energy.

Employment Practices

Where a primary objective of the Federal assistance is to provide employment or where the Applicant's employment practices affect the delivery of services in programs or activities resulting from Federal assistance extended by the Department, the Applicant agrees not to - discriminate on the ground of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment, advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.

Subrecipient Assurance

The Applicant shall require any individual, organization, or other entity with whom it subcontracts, subgrants, or subleases for the purpose of providing any service, financial aid, equipment, property, or structure to comply with laws and regulations cited above. To this end, the subrecipient shall be required to sign a written assurance form; however, the obligation of both recipient and subrecipient to ensure compliance is not relieved by the collection or submission of written assurance forms.

Data Collection and Access to Records

The Applicant agrees to compile and maintain information pertaining to programs or activities developed as a result of the Applicant's receipt of Federal assistance from the Department of Energy. Such information shall include, but is not limited to the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, and disability; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and disability in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by the Department of Energy to be relevant to the obligation to assure compliance by recipients with laws cited in the first paragraph of this assurance.

ll Other Editions Are Obsolete

The Applicant agrees to submit requested data to the Department of Energy regarding programs and activities developed by the Applicant from the use of Federal assistance funds extended by the Department of Energy. Facilities of the Applicant (including the physical plants, buildings, or other structures) and all records, books, accounts, and other sources of information pertinent to the Applicant's compliance with the civil rights laws shall be made available for inspection during normal business hours of request of an officer or employee of the Department of Energy specifically authorized to make such inspections. Instructions in this regard will be provided by the Director, Office of Civil Rights, U.S. Department of Energy.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts (excluding procurement contracts), property, discounts or other Federal assistance extended after the date hereof, to the Applicants by the Department of Energy, including installment payments on account after such data of application for Federal assistance which are approved before such date. The Applicant recognizes and agrees that such Federal assistance will be extended in reliance upon the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, the successors, transferees, and assignees, as well as the person(s) whose signatures appear below and who are authorized to sign this assurance on behalf of the Applicant.

Applicant Certification

The Applicant certifies that it has complied, or that, within 90 days of the date of the grant, it will comply with all applicable requirements of 1 0 C.F.R. § 1 040.5 (a copy will be furnished to the Applicant upon written request to DOE).

Designated Responsible Employee		
Bernard Pighee , Administrator	(501) 682-7955	
Name and Title (Printed or Typed)	Telephone Number	
Signature	Date	
_Arkansas Department of Human Services	(501) 682-8715	
Applicant's Name	Telephone Number	
Post Office Box 1437/S330		
Address:	Date	
Little Rock, Arkansas 72203-1437	_	
Authorized Official:		
President, Chief Executive Officer		
or Authorized Designee		
Thomas E. Green, Assistant Director	(501) 682-8715	
Name and Title (Printed or Typed)	Telephone Number	
Signature	Date	

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER

RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applications should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Pad 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements or Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Energy determines to award the covered transaction, grant, or cooperative agreement.

F1. LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract the making of any Federal grant the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract grant loan, or cooperative agreement.
- (2) If any funds other than an Federal appropriated fund have been paid or will be Paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 3 1, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- (1) The prospective Primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil
 - judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining attempting to obtain, or performing a public (Federal State, or local) transaction under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement theft forgery, bribery, falsification or destruction of records, making false statements, or receiving go,-property,
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal State or local) with commission of any of the offenses enumerated in paragraph (i)(b) of this certification; and

- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

3. DRUG-FREE WORKPLACE

This certification is required by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D) and is implemented through additions to the Debarment and Suspension regulations, published in the Federal Register on January 31, 1989, and May 25, 1990.

ALTERNATE I (GRANTEES OTHER THAN INDIVIDUALS)

- (1) The grantee certified that it will or will continue to provide a drug free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantees workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about:
- (1) The dangers of drug abuse in the workplace,
- (2) The grantee's policy of maintaining a drug-free workplace,
- Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the work-place not later than five calendar days after such conviction.
- (e) Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to energy grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - Taking appropriate personnel action against such an employee, up to and including termination, consisted with the requirements of the Rehabilitation Act of 1973, amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health law enforcement, or other appropriate agency,
 - (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a),(b), (c) (d), (e), and (f).
 - (2) The grantee may insert in the space provided below the site(s) for the

performance of work done in connection with the specific grant:

Place of Performance. (Street address, city county, state. zip code)

Office of Community Services
7th & Main Streets, Pulaski County
Little Rock, Arkansas 72201

Theck if there are workplaces on file that are not identified here

4. Lobbying Disclosure Act of 1995, Simpson-Craig Amendment

Applicant organizations which am described in section 501(cX4) of the Internal Revenue Code of 1986 and engage in lobbying activities after December 31, 1995, shall not be eligible for the receipt of Federal funds constituting an award, grant, or loan. Section 501(cX4) of the Internal Revenue Code of 1986 covers:

Civic leagues or organizations not organized for profit but operated exclusively for the promotion of social welfare, or local associations of employees, the membership of which is limited to the employees of a designated person or persons in a particular municipality, and the net earnings of which are devoted exclusively to charitable, educational or recreational purposes.

As set forth in the Lobbying Disclosure Act of 1995 (Public Law 10465, December 19, 1995), as amended ["Simpson-Craig Amendment," see Section 129 of The Balanced Budget Downpayment Art I (Public Law 104-99, January 26, 1996)], lobbying activities is defined broadly. (See section 3 of the Act.)

The undersigned certifies, to the best of his or her knowledge and better that: it <u>IS NOT</u> an organization described in section 50 1 (cX4) of the Internal Revenue Code of 1986; OR that it <u>IS</u> an organization described in section 50 1 (cX4) of the Internal Revenue Code of 1986, whid4 after December 31, 1995, <u>HAS NOT</u> engaged in any lobbying activities as defined in the Lobbying Disclosure Act of 1995, as amended.

ALTERNATE II (GRANTEES WHO ARE INDIVIDUALS)

- (1) The grantee certifies that as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing possession, or use of a controlled substances in conducting any activity with the grant.
- (2) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF THE APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
DEPARTMENT OF HUMAN SERVICES	Low-Income Weatherization Assistance Program
DIVISION OF COUNTY OPERATIONS	
OFFICE OF COMMUNITY SERVICES	
PRINTED NAME ANT TITLE OF AUTHORIZED RE	PRESENTATIVE
THOMAS E. GREEN, ASSISTANT DIRECTOR	
SIGNATURE	DATE
	· ·

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 Approval (See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Fede	ral Action:	3. Report Type:
B a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: a. bid/offer/application b. initial award c. post-award		A a. initial filing b. material change For Material Change Only: year quarter
4. Name and Address of Reporting 1	Entity:		Entity in No. 4 is Subawardee,
Prime Subawarde Tier, if Arkansas Department of Human Division of County Operation Office of Community Services Post Office Box 1437/Slot St Little Rock, Arkansas 7220	ee known n Services ns s 330	N/A	nd Address of Prime:
6. Federal Department/Agency:			ram Name/Description: ne Weatherization
U. S. Department of Energy		Assistanc	e Program if applicable: 81-042
8. Federal Action Number, if known:		9. Award Amount	
DE-FOA-0000216		\$1,622,103	
10.a. Name and Address of Lobbyin (if individual, last name,			Performing Services (including
	rrroc name, mr.		first name, MI):
N/A		N/A	
		N/A	
		•	
16 . Information requested through this for title 31 U.SC. section 1352. This activities is a material representation reliance was placed by the tier above was made or entered into. This disclopursuant to 31 U.S.C. 1352. This information reported to the Congress semi-annually available for public inspection. Any file the required disclosure shall be penalty of not less than \$10,000 and for each.	disclosure of lobbying on of fact upon which when this transaction obsure is required ormation will be y and will be person who fails to subject to a civil		istant Director
		Telephone No. (50	
Federal Use Only:			Authorized for Local Reproduction

Standard Form - LLL

U.S. DEPARTMENT OF ENERGY

FINANCIAL ASSISTANCE PRE-AWARD INFORMATION SHEET

Grantee:	Arkansas Office of Communit	y Services	
Grant No.: _	DEFG44-02R410841	Amendment No.:	

A. <u>INTELLECTUAL PROPERTY</u>

- () A university or other institution of higher education or an organization of the type described in Section 501(c)(3) of the Internal Revenue Code of 1954 (26 USC 501(c)) and exempt from taxation under Section 501 (a) of the Internal Revenue Code (26 USC 501 (a)); or
- () An organization of the type described in Section 501(c)(4) of the Internal Revenue Code of 1954 (26 USC 501(c)) and exempt from taxation under Section 501 (a) of the Internal Revenue Code (26 USC 501(a)); or
- () A nonprofit scientific or educational organization qualified under a State nonprofit organization statute. Please identify the statute.
- () A small business concern as defined at Section 2 of Public Law 85-536 (15 USC 632) and implementing regulations of the administrator of the Small Business Administration.
- (X) None of the above.

Recipients who have checked NONE OF THE ABOVE have the right to request, in advance or within 30 days after execution of the grant, in accordance with applicable statutes and DOE Procurement Regulation (9.9109-6) a waiver of all or any part of the rights of the United States in Subject Inventions. If the grantee intends to request a waiver to such invention rights pursuant to DOE PR 99.109-6, please indicate:

- () I intend to request an advance waiver in accordance with DOE PR 9-9.109-6.
- (X) I do not intend to request an advance waiver.

A.2. RIGHTS IN PROPOSAL DATA

It is DOE policy for a grant award based on a proposal that, in consideration of the award, the Government shall obtain unlimited rights in the technical data contained in

the proposal unless the grantee marks those portions of the technical information which he asserts as "proprietary data" or specifies those portions of such technical data which are not

	(X)	No restrictions on Government rights in the proposal technical data; or
	() The	e following identified technical data is proprietary or is not directly related to or will not be utilized in the work to be funded under the grant:
A.3	IDEN	NTIFICATION OF TECHNICAL DATA WHICH IS PROPRIETARY
	utiliz perm is pro (inclu	Rights in Technical Data clause proposed to be used for this grant may not permit the ation of proprietary data in the grant work or, if the use of proprietary data is itted, may not be adequate to meet programmatic require-ments. Use of data which oprietary may, prevent you from meeting, the data requirements of the grant ading delivery of data). Your attention is particularly drawn to the use of ENSED COMPUTER SOFTWARE.
		e indicate that you have reviewed the requirements in the technical scope of work o the best of your knowledge:
	(X)	No proprietary data will be utilized in the grant work.
	()	Proprietary data as follows will be utilized in the grant work:
	()	No LICENSED COMPUTER SOFTWARE will be utilized in the grant work.
	(X)	LICENSED COMPUTER SOFTWARE as follows will be utilized in the grant work:
		Microsoft Word for Windows, Windows 98, Microsoft Office 97, Excel, and Word Perfect
B.		E OF BUSINESS (IF NOT SPECIFICALLY IDENTIFIED IN SECTION A. 1. OF SPRE-AWARD INFORMATION SHEET)
	The I	Recipient is a:
	() In	dividual
	() Pa	urtnership
	(X) S	state or Local Government
	() Jo	int Venture
C.	SOC	IAL SECURITY NUMBER (SSN)

directly related to or will not be utilized in the work to be funded under the grant. Accordingly, please indicate:

	If the Recipient does not have an Internal Revenue Service (IRS) assigned Employer Identification. Number (EIN), Grantee SSN is (See		
	block 5 of Grant Application, Standard Form 424.)		
D. GO-PF19 (1/98)	DATA UNIVERSAL NUMBERING SYSTEM (DUNS NUMBER)		
	Grantee DUNS Number is <u>71-0422536</u> . For assistance in obtaining a DUNS Number, call DUNN & Bradstreet at 1-800-333-0505. The officer should be prepared to provide the following information to DUNN & Bradstreet:		
	 Company name. Company address. Company telephone number Line of business. Chief executive officer/key manager. Date the company was started. Number of people employed by the company. Company affiliation. 		
E.	CIVIL RIGHTS REQUIREMENTS In accordance with 10 CFR 1040, the recipient is required to appoint a person as the Affirmative Action Officer to be responsible for Civil Rights matters. The person you appoint should be knowledgeable of 10CFR 1040, Nondiscrimination in Federally Assisted Programs. You are also responsible for prominently displaying reasonable numbers of Civil Rights posters at your facility. A copy of 10 CFR 1040 can be found at www.pr.doe.gov/1f040 toc.html and the poster at www.eren.doe.gov/golden/paf.html . Copies can also be obtained from your awarding DOE office.		
-	ation Name Office of Community Services Phone: _(501) 682-8729_ dress P.O. Box 1437/Slot S330 Fax: _(501) 682-6736_ Little Rock, Arkansas 72203 E-mail: Doris Wright@arkansas.gov		
I certify	that the above information is complete and accurate to the best of my knowledge.		
	Signature Date Thomas E. Green, Assistant Director Name and Title of Authorized Representative		